

**MFRC-NCR BOARD MEETING
WEDNESDAY, February 8, 2006**

Attendees:

Louise Boudreau
Arden Grant
Alain Milette
Shaune Jonasson
Teresa Rodden-Abut
Lynne Charbonneau
Ilektra Devereux
Christine Etna

Regrets of members :

Eileen Boles
Leslie Newell
Cissy Wang

MEETING CALLED TO ORDER: 6:38 pm by Teresa

ADOPTION OF AGENDA

Add 2.a Round table, Introduce Maureen
Move old business to 3
Chair address 4
Eds report 5
Committee reports 6
New business 7
Next board meeting 8
Adjournment 9

APPROVAL OF MINUTES OF DECEMBER 14 BOARD MEETING:

Motion to approve by Louise, second by Lynne, all in favour

APPROVAL OF MINUTES OF JANUARY BOARD MEETING:

Motioned by Arden, second by Louise, all in favour.

2. a. Maureen McCann was introduced. A member of the national advisory committee, rep for NCR. This committee provides advise to policy makers and they monitor and implement programs. There are 6 members from across Canada. Maureen is visiting to understand the key issues we are facing.

- 3.1 GIC Investment. Summary provided by ED. Would like to approve GIC and transfer to interest account. Money is currently not earning any interest. Will do ongoing analysis. To confirm with DMFS that we are allowed to do this. Motion to approve by Louise, second by Christine, motion carried.
- 3.2 Signing authorities. Only Lynne can sign. To review next month.

4. Chair address. Promoted to new job and going on course. Has too many commitments. Resigning as chair and from board. Louise will act as chair until a new chair can be elected. An email will be sent to find volunteers for the positions of Chair and Treasurer.

EXECUTIVE DIRECTOR'S REPORT

SOPs required for dealing with family violence.

Emergency response procedures, Escape routes, Fire alarms, Incident reports.

Monthly (or quarterly) statements from all directors in the MFRC to keep board up to date on activities and programs – possible to implement in April.

COMMITTEE REPORTS

- 6.1 Governance and Risk Management – Leslie not present, has not meet yet. More members are needed as Teresa and Alain have left.
- 6.2 ED evaluation – Initial meetings have taken place
- 6.3 Policy development and review – Lynne to chair. Need to meet
- 6.4 Fundraising – Valentines dance had to be cancelled due to lack of interest. Need to thank sponsors. Sponsorship package in the works
- 6.5 Personnel – Files and paperwork are a huge mess. Job descriptions are first priority.

NEW BUSINESS

- 7.1 DMFS funding – huge decrease in funding. Discussion about the rationale behind the decrease. Appeal attempted last year was not successful. A formal appeal process does not exist. Discussion of possible ways to decrease costs. Second language cuts, this is an essential service in NCR. Still possible to deliver current services.
- 7.2 DMFS Participant survey – everyone to complete.

NEXT BOARD MEETING: 08 Mar 06 at 6:30 pm

ADJOURNMENT: 8:25 PM